

## Important Instructions

Candidates are required to read the following instructions carefully and do the needful accordingly.

### A) Instruction for filling of Online Admission Form:

1. Click the link <http://erp.abes.ac.in/onlineregistration> and then click on "Login here"
2. In case of Direct admission, select radio button "**DIRECT**" and enter your email ID & Mobile No. in prescribed field.
3. In case of Counseling admission, select radio button "**COUNSELING**" and enter your Counseling Roll Number & Rank in prescribed field.
4. The Admission Form will open then fill all the fields. While filling the information, please ensure that student's Name, DOB, Father and Mother Name must be filled same as mentioned in Mark sheet of X class.
5. Fill Blood Group correctly as per your Blood report.
6. Fill your Mobile No. & Email ID for sharing the information in future. Please ensure that given Mobile No. and email ID must be in use.
7. Fill the PCM / Diploma / Graduation (qualifying Exam) in "PERCENTAGE ONLY". In case of CGPA/Grades, fill after converting it into marks as per the direction of concerned University / Board.
8. Upload your photo, and photo of Father and Mother (only 50KB in jpg format).
9. Fill the correct Profession & Parent's Income in the appropriate field. Please ensure that it must be same as mentioned in the Income Certificate / Salary Certificate / ITR.
10. Students are advised to keep one set of photocopy of documents with them for their personal use / scholarship forms etc.

### B) Instruction of Payment of Fees:

1. **Deposit requisite fees through the link <https://rzp.io//ABESnewadmission> (for ABES Engineering College, Ghaziabad) and <https://rzp.io//iJrxYFZx> (for ABES Business School, Ghaziabad)** or through other modes as mentioned in "Fee Structure" of ABES Engineering College click - <https://abes.ac.in/fee-structure.php> or for ABES Business School click <https://abes.edu.in/fee-structure.php>.
2. You have to pay the following fees for the course.
  - Academic Fees (In college- on/before reporting time)
  - Uniform Fee (In college- on reporting time)
  - Hostel Fees-If opted (In college- on/before reporting time)
  - Transport Fee-if opted (In college- on reporting time)
  - Examination, Enrollment & E-Consortium Fees (In University- through portal as & when asked)
  - Pre- Enrollment Fees for DIRECT ADMISSION (In University- through portal as & when asked)
3. Deposit the requisite fees through the mode mentioned in fee structure. Please ensure that fees as mentioned above must be paid full in one time. The fees in installment shall not be allowed in any case throughout the course duration.

### C) Required Documents:

1. For list of "Required Documents" of ABES Engineering College click <https://abes.ac.in/documents-required.php> and for ABES Business School click <https://abes.edu.in/list-of-documents.php>.
2. You are required to carry 02 sets of self-attested copy of all documents along with your original documents as mentioned in the list at the time of physical reporting.
3. The Original documents will be kept with the College till the enrollment confirmation by the University.
4. Please keep 01 set of self-attested copy of all documents with you for future reference.

### D) Physical reporting:

1. **Physical reporting is mandatory to confirm the admission. Without paying requisite fees, the physical reporting shall not be acceptable. If you fail to report physically in the college or pay requisite fees on the given dates, your admission will be treated as cancelled.**
2. Before moving towards college for reporting, please ensure to complete the A, B, C part of this instruction.
3. Counselling candidates are required to report physically on the dates given in your Allotment letter/Counselling schedule after completing above instructions.
4. Direct admissions are required to report physically on the dates given by the college through the mail / SMS.

### In case of any query:

**For ABES Engineering College** please mail at [admission2223@abes.ac.in](mailto:admission2223@abes.ac.in) or contact at 01207135112 (Ext 108 / 110) / 9999889341.

**For ABES Business School** please mail at [registrar@abes.edu.in](mailto:registrar@abes.edu.in) or contact at 01207135136